

neopost 



# OMS-100

## MAIL CREATION AND HANDLING MADE EASY

Output Management Software  
Easy to install, configure and run

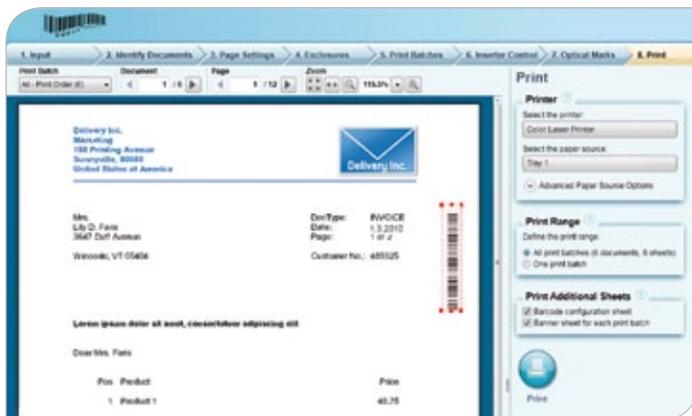
WE VALUE YOUR MAIL



# OMS-100

## MAKING YOUR BUSINESS LIFE EASIER

Manual mail handling takes too much time and is very expensive. On average it takes up to 60 seconds to sort, fold, insert, seal and mail a document. Can you accept the costs of manual mail handling? There is a solution. OMS-100 automates mail handling to maximize output and save you time and money.



### PLUG AND PLAY INSTALLATION

Adding dedicated OMS-100 software brings strong printing and output management capabilities with no need to customize corporate systems.

- › Works with all types of document-generation systems
- › Compatible with Neopost inserter driver updates
- › Avoids custom programming and system coding, which are expensive and may cause updating problems

### EASY-TO-USE SOFTWARE:

OMS-100 adds state-of-the-art output management features to your document workflow with no further integration. Set up printing, folding and inserting with just a few clicks, then run the job automatically.

- › Add barcodes in seconds to automate your mail
- › Developed for non-technical users
- › Store and re-use job templates

### SAVE TIME AND MONEY WITH INTEGRATED AUTOMATIC FOLDING AND INSERTING

When controlled by OMS-100, Neopost Document Systems automatically collate, fold, insert and seal your documents.

- › Full mail piece integrity: only correctly filled envelopes are output
- › Handles multi-size, multi-page jobs with varying page counts
- › Huge time and cost savings (30-60 seconds per item), better quality plus enhanced security and reliability

### SOFTWARE

- › Easy to install, configure and run
- › Maintains document appearance while adding barcodes to automate folding and inserting
- › Compatible with all Neopost Document Handling Systems
- › Accepts the following input data formats:
  - › PDF
  - › PCL
  - › XPS

### OPTIONAL MODULE: DATAMATRIX

- › Adds 2D DataMatrix codes to increase the optical reading reliability of your Document Handling System and make your documents look more professional



### OPTIONAL MODULE: MULTI-ENVELOPE PRINT BATCHES

- › Sorts documents into up to three print batches, depending on the number of sheets in each document. For example, documents with between one and five sheets might be printed in Batch A, documents with six to nine sheets in Batch B, and documents with more than nine sheets in Batch C
- › Batch A may then be inserted into a #10 envelope, Batch B into a 6"x9" envelope and Batch C into a flat, thus minimizing postage and envelope costs

### SYSTEM REQUIREMENTS

- › Windows XP x86 (SP3) or Windows 7 x86/x64
- › Pentium DualCore 2.5 GHz processor or similar
- › 2 GB RAM
- › Internet access (SSL enabled: TCP Port 80/443)
- › Windows printer driver
- › DVD drive

### WHY CHOOSE NEOPOST?

Neopost is a world leader in mailing and logistics solutions. Our innovative products and services bring simplicity and efficiency to your complete mailing process, making your business run more effectively. Neopost brilliant basics benefits provide excellence in all our offers, from products to support and services. They bring you the best in operational efficiency, mail quality, security, budget optimization and online management. In a recent survey, 90% of our customers in Canada said they would recommend us to an associate.\*

\* 2010 InfoQuest survey.



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Being ISO 9001, 14001, and OHSSA 18001 certified, Neopost will serve you according to the highest process, quality and environmental standards.

